



Qimmah General Regulations

A. Voluntarily exiting of the program

1. If a student wishes to exit the program, they are to email their mentors stating that they are no longer willing to participate in the program
2. If a mentor wishes to exit the program, they are to email the Board 1 week in advance so that the student(s) under their supervision are transitioned to a new mentor appropriately.

B. Termination by Inactivity:

It is expected that mentees maintain constant contact with their mentors, and that mentors do so as well with both their mentees and the Executive Board. That is done both with submitting required material in time and by responding to emails and other attempts of contact. Failing to do so may result in the termination of that party's involvement in the program.

1. For mentors, what constitutes as said failure is the inactivity of the mentor in question for 1 week. After 4 days of inactivity, an "Alert" will be sent to said mentor. After 6 days of inactivity, a "Final Alert" will be sent to said mentor.
2. For students, what constitutes as said failure is the inactivity of the student in question for 2 consecutive weeks. After 1 week of inactivity, an "Alert" will be sent to said student. After 10 days of inactivity, a "Final Alert" will be sent to said student.

C. Termination for Violating the Rules and Regulations

It is under the Executive Board's authority to terminate any participant's involvement in the program if said participant fails to comply by the Rules and Regulations set forth for this program.